



CompacOnline Transactions Manual

CompacOnline Transaction Manual
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Conditions of Use

- Read this manual completely before working on, or making adjustments to, the Compac equipment.
- Compac Industries Limited accepts no liability for personal injury or property damage resulting from working on or adjusting the equipment incorrectly or without authorization.
- Along with any warnings, instructions, and procedures in this manual, you should also observe any other common sense procedures that are generally applicable to equipment of this type.
- Failure to comply with any warnings, instructions, procedures, or any other common sense procedures may result in injury, equipment damage, property damage, or poor performance of the Compac equipment.
- The major hazard involved with operating the Compac C4000 processor is electrical shock. This hazard can be avoided if you adhere to the procedures in this manual and exercise all due care.
- Compac Industries Limited accepts no liability for direct, indirect, incidental, special, or consequential damages resulting from failure to follow any warnings, instructions, and procedures in this manual, or any other common sense procedures generally applicable to equipment of this type. The foregoing limitation extends to damages to person or property caused by the Compac C4000 processor, or damages resulting from the inability to use the Compac C4000 processor, including loss of profits, loss of products, loss of power supply, the cost of arranging an alternative power supply, and loss of time, whether incurred by the user or their employees, the installer, the commissioner, a service technician, or any third party.
- Compac Industries Limited reserves the right to change the specifications of its products or the information in this manual without necessarily notifying its users.
- Variations in installation and operating conditions may affect the Compac C4000 processor's performance. Compac Industries Limited has no control over each installation's unique operating environment. Hence, Compac Industries Limited makes no representations or warranties concerning the performance of the Compac C4000 processor under the actual operating conditions prevailing at the installation. A technical expert of your choosing should validate all operating parameters for each application.
- Compac Industries Limited has made every effort to explain all servicing procedures, warnings, and safety precautions as clearly and completely as possible. However, due to the range of operating environments, it is not possible to anticipate every issue that may arise. This manual is intended to provide general guidance. For specific guidance and technical support, contact your authorised Compac supplier, using the contact details in the Product Identification section.
- Only parts supplied by or approved by Compac may be used and no unauthorised modifications to the hardware or software may be made. The use of non-approved parts or modifications will void all warranties and approvals. The use of non-approved parts or modifications may also constitute a safety hazard.
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Product Identification

Specifications

Manual Title CompacOnline Transaction Manual

Original Publication Date

Models Covered This manual applies to CompacOnline

NOTE: Do not use this manual for earlier models. Contact Compac for archived manuals if required.

Validity

Compac Industries Limited reserves the right to revise or change product specifications at any time. This publication describes the state of the product at the time of publication and may not reflect the product at all times in the past or in the future.

Product Identification

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Transactions

NOTE: The transactions section, simply put is a quick view to search transactions through **CompacOnline**.

- Select a start and end date of the transactions you would like to view. This will filter all previous transactions to the ones occurring within the time period inputted.

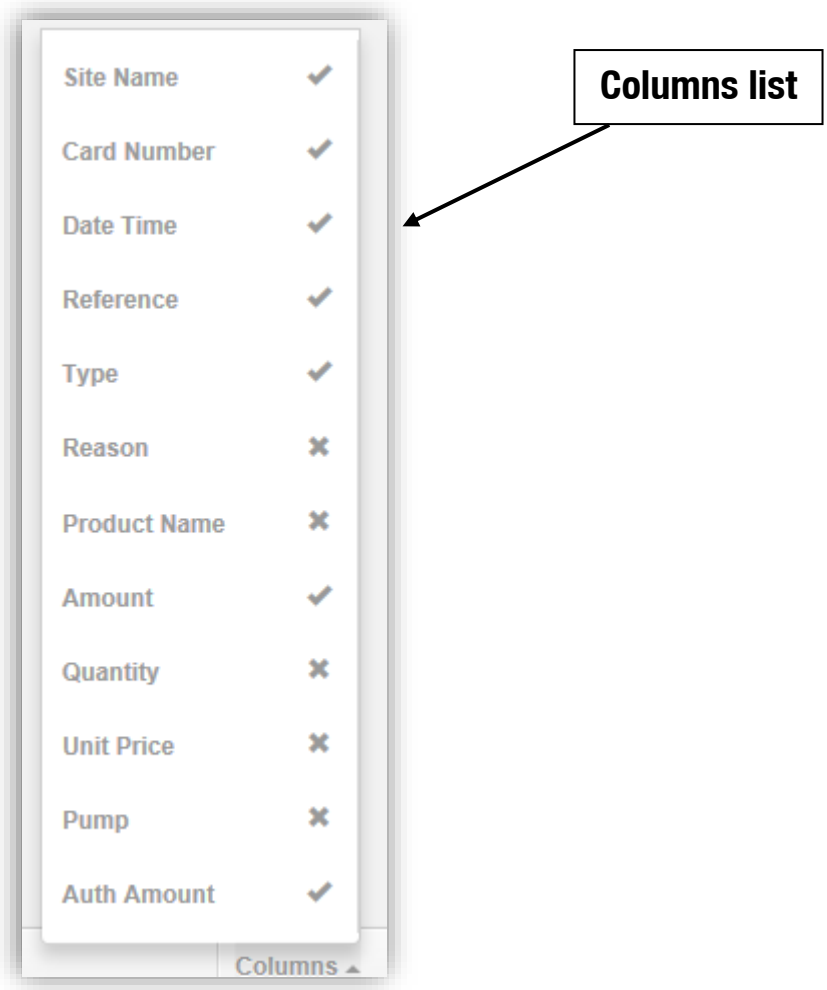
Card Number: is usually left **blank**.

Bin range: shows the range of cards (number system). This can change the view for specific transactions.

Columns: Can be ticked or unticked to simplify the report to indicate what is required.

The screenshot shows a 'Filter Transactions' window with the following fields:

- Start Date:** 15/01/2018 (with a calendar icon)
- End Date:** 16/01/2018 (with a calendar icon)
- Site:** All (dropdown menu)
- Bin Range:** All (dropdown menu)
- Card Number:** (empty text input field)
- Refresh:** A button with a circular arrow icon and the text 'Refresh'.



Pricing

Pricing

NOTE: The pricing stated on **CompacOnline** is the unit pricing per product (1 unit).

Select **edit** and scroll to the bottom to edit prices.

Schedule Name	Update
91 98 Diesel	Not Pending <input type="button" value="Edit"/>
91andDiesel	Not Pending <input type="button" value="Edit"/>
AdBlue only	Not Pending <input type="button" value="Edit"/>

Editing Price

The active price shown on CompacOnline is the retail price per unit. A new price can be set through the editing process.

NOTE: For security reasons the prices can only be changed to $\pm 50\%$ of its current active price. **Eg:** A \$1000 dispenser can only be changed to **Max \$1500** or **Min \$500**.

Active Price	New Price
0.951	<input type="text" value="0.951"/>
1.000	<input type="text" value="1.000"/>
1.000	<input type="text" value="1.000"/>

The date and time at which the active price change will be applied can also be set using the **Date Time, To Apply Schedule** section. Simply set the date and time you would like the active price change to occur, and select **Apply Schedule**.

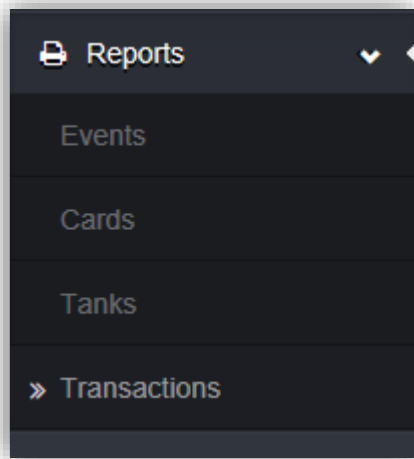
DateTime To Apply Schedule

Date: / /

Time: :

Customise Report

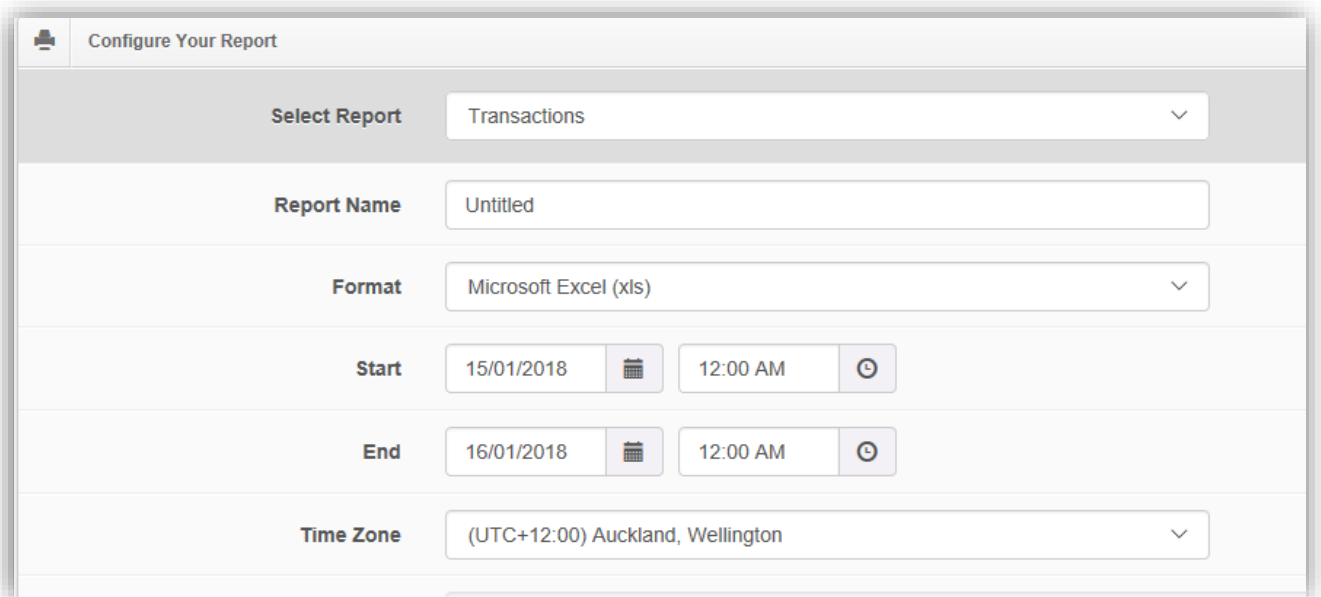
1. On the left-hand side tab select **Transactions** in the **Reports** section.



2. Enter a Report name.
3. Select either **Portable Document Format (PDF)**, **Comma Separated Variables (CSV)** or **Microsoft excel (xls)**.
4. Select **Start & End Date**, for the time period you would like the report for.

NOTE: Leave the time as **12am** unless you require a specific time on the report.

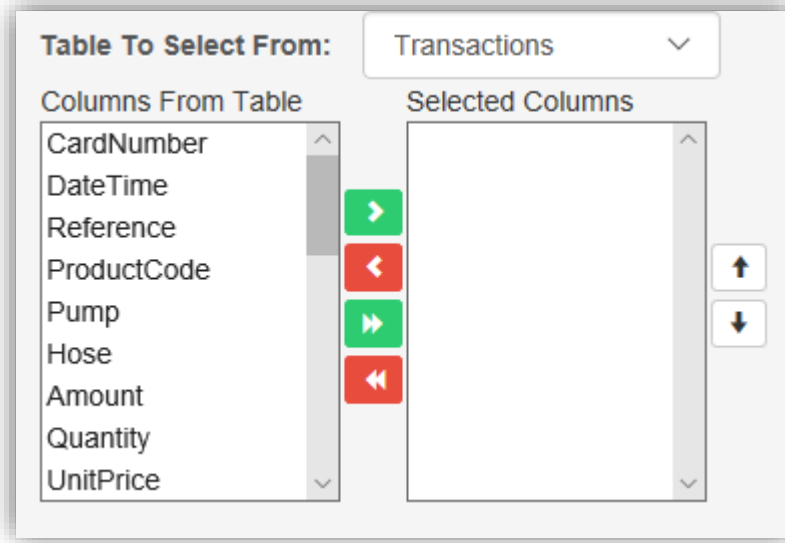
5. The **Time Zone** should always be set to your local time zone.

A screenshot of a web-based 'Configure Your Report' form. The form is titled 'Configure Your Report' and contains several fields for configuring a report. The 'Select Report' dropdown is set to 'Transactions'. The 'Report Name' field is 'Untitled'. The 'Format' dropdown is set to 'Microsoft Excel (xls)'. The 'Start' field is set to '15/01/2018' at '12:00 AM'. The 'End' field is set to '16/01/2018' at '12:00 AM'. The 'Time Zone' dropdown is set to '(UTC+12:00) Auckland, Wellington'.

Field	Value
Select Report	Transactions
Report Name	Untitled
Format	Microsoft Excel (xls)
Start	15/01/2018 12:00 AM
End	16/01/2018 12:00 AM
Time Zone	(UTC+12:00) Auckland, Wellington

Customise Report

6. Select the **Columns of data** required for the report.

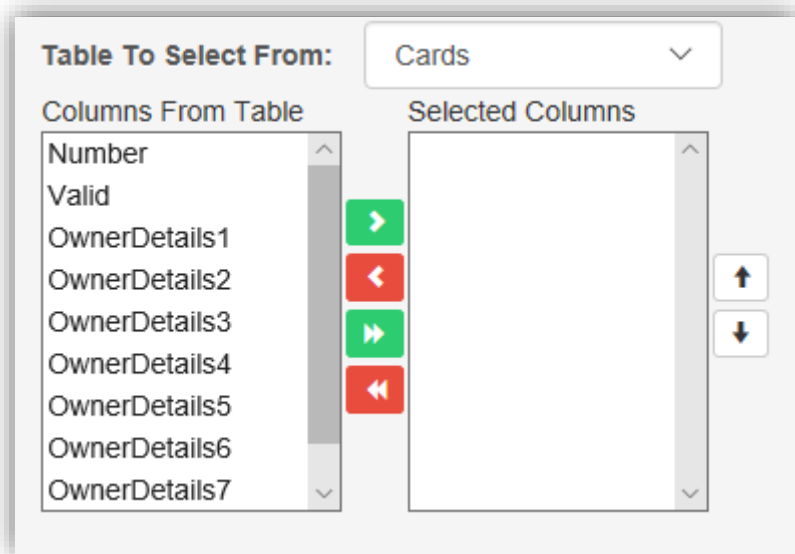


NOTES:

- Select **column name** in the first box Columns from Table.
- Select **single green arrow** to move over selected Column name.
- Select **double green arrow** to move all columns over.
- Select **single red arrow** to move column back so it does not appear on report.
- Select **double arrow** to move all Columns back.

7. Change the **Table to Select** from **Transactions** to **Cards**.

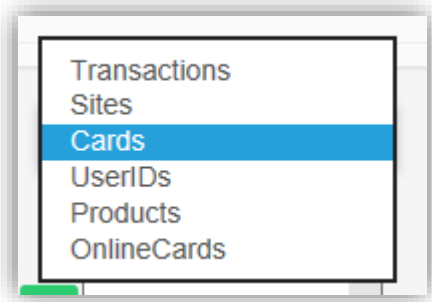
8. Again, select the Columns of data that you require on the report.



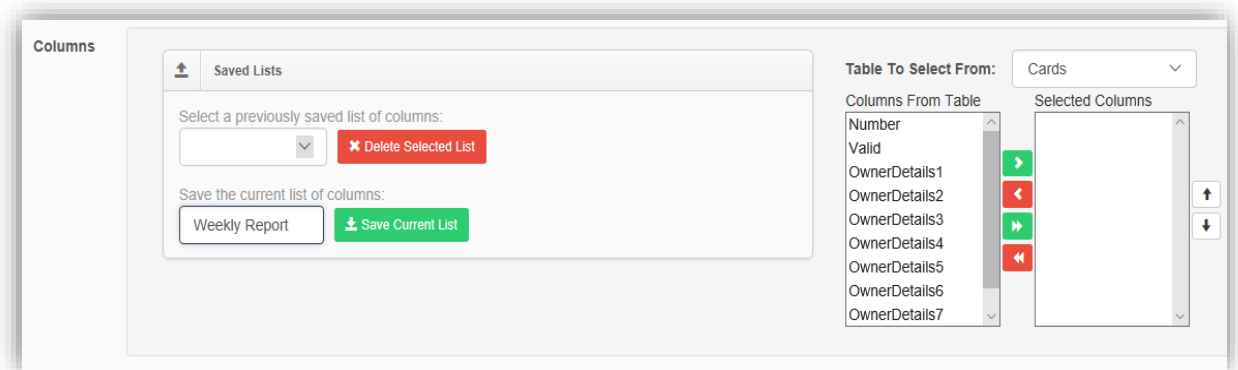
Notes on following page.

NOTES:

- Select column name in the first box **Columns from Table**.
- Select **single green arrow** to move over selected Column name.
- Select **double green arrow** to move all columns over.
- Select **single red arrow** to move column back so it does not appear on report.
- Select **double arrow** to move all Columns back.
- To move the selected columns in the right order, select the column name and press the up or down arrow to put it in the correct place.
- Repeat this process with the **UserID** Table and **Sites Table** if applicable.



9. When all the required columns for the table have been selected, go to the saved lists section next to the green tab and enter in the report name.
Eg Weekly Report and select **Save Current List.**



10. Then select Generate Report at the bottom of the page.
11. The site will return to the home page where the report will be processed then available to download. Once the status is listed as **unread**, a link for the report will be available.

Auto refresh is on		
Type	Status	Link
Transactions Report	★ Unread	CSV

- Examples of reports have been shown below.

Transactions Report

Site Name: BUREAU TEST.DEV - ATG Status.DEV - Card king.DEV - Com Fill.DEV - Com Futra.DEV - Com tank.DEV - OPTService Status.DEV - OPTService Status FEP1.DEV - OPTService Status FEP2,Farmlands Test Site,IOR,NZ VPN,Service Test,TEST 1,TEST 2,TEST 3,TEST 5,TEST 6,TEST Kavinesh,United Petroleum Test Start Date: 29 August 2016 12:00:00 AM

Time Zone: (UTC+12:00) Auckland, Wellington Card Range: No Limits End Date: 23 January 2018 12:00:00 AM

Card Number	Site	Date Time	Reference	Product Code	Pump	Hose	Amount	Quantity	Unit Price	Odometer
438616000002228	Farmlands Test Site	9/9/2016 3:30:00 PM	4	8	1	1	5.67	5.1	1.111	NOT Req
438616000002228	Farmlands Test Site	9/9/2016 3:35:00 PM	5	8	1	1	0	0	0.000	NOT Req
4999990000009109	Farmlands Test Site	9/9/2016 4:14:00 PM	6	N/A	1	1	0	0	1.111	NOT Req
4999990000009109	Service Test	9/9/2016 4:22:00 PM	7	N/A	1	1	0	0	1.111	NOT Req
4999990000009109	Service Test	9/9/2016 5:02:00 PM	8	8	1	1	5.52	4.97	1.111	NOT Req
7080590002407144	Service Test	12/9/2016 2:24:38 PM	9	8	1	1	10.87	10.87	1.000	5
7080590002407144	Service Test	12/9/2016 2:44:29 PM	10	8	1	1	16.37	16.37	1.000	6
7080590002407144	Service Test	12/9/2016 3:04:19 PM	11	8	1	1	6.1	6.1	1.000	5
7080590002407144	Service Test	12/9/2016 3:10:29 PM	12	8	1	1	8.7	8.7	1.000	56
7080590002407144	Service Test	12/9/2016 3:11:22 PM	13	8	1	1	2.77	2.77	1.000	5
7080590002407144	Service Test	12/9/2016 3:15:54 PM	14	8	1	1	6.57	6.57	1.000	5

PDF Version

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	
1	CardNumber	DateTime	Reference	ProductCc	Pump	Hose	Amount	Quantity	UnitPrice	Exported	Odometer	Receipt	EOV	LocalDateTime	UserID	Registrati	Test	Eng
2	4284180000000770	20/07/2016 15:45	9868	3	2	1	77.5	84.34	0.919	FALSE	NOT Req	*-----EFTPOS----		20/07/2016 14:45			FALSE	
3	4835610000009850	20/07/2016 15:55	9869	3	2	1	40.08	43.61	0.919	FALSE	NOT Req	*-----EFTPOS----		20/07/2016 14:55			FALSE	
4	5036460000005290	20/07/2016 17:34	9870	3	2	1	42.31	46.04	0.919	FALSE	NOT Req	*-----EFTPOS----		20/07/2016 16:34			FALSE	
5	5035130000004030	21/07/2016 12:01	9872	3	2	1	46.88	51.02	0.919	FALSE	NOT Req	*-----EFTPOS----		21/07/2016 11:01			FALSE	
6	5402230000000990	21/07/2016 15:26	9877	3	2	1	56.34	61.31	0.919	FALSE	NOT Req	*-----EFTPOS----		21/07/2016 14:26			FALSE	
7	4943100000003940	21/07/2016 15:36	9879	3	2	1	55.22	60.08	0.919	FALSE	NOT Req	*-----EFTPOS----		21/07/2016 14:36			FALSE	
8	5035130000008250	21/07/2016 16:04	9880	3	2	1	47.82	52.03	0.919	FALSE	NOT Req	*-----EFTPOS----		21/07/2016 15:04			FALSE	
9	5035130000003690	22/07/2016 9:33	9888	3	2	1	31.47	34.24	0.919	FALSE	NOT Req	*-----EFTPOS----		22/07/2016 8:33			FALSE	
10	5043010000004450	22/07/2016 14:13	9894	3	1	1	1100	1196.95	0.919	FALSE	NOT Req	*-----EFTPOS----		22/07/2016 13:13			FALSE	
11	4835610000006170	22/07/2016 14:35	9895	3	1	1	878.29	955.7	0.919	FALSE	NOT Req	*-----EFTPOS----		22/07/2016 13:35			FALSE	
12	5043010000000530	22/07/2016 15:41	9896	3	2	1	60.54	65.88	0.919	FALSE	NOT Req	*-----EFTPOS----		22/07/2016 14:41			FALSE	
13	5366180000002440	22/07/2016 16:04	9898	3	2	1	56.09	61.03	0.919	FALSE	NOT Req	*-----EFTPOS----		22/07/2016 15:04			FALSE	
14	5892790000007700	22/07/2016 16:45	9900	3	2	1	81.97	89.2	0.919	FALSE	NOT Req	*-----EFTPOS----		22/07/2016 15:45			FALSE	
15	4284550000005410	22/07/2016 16:03	9903	3	2	1	50.99	55.49	0.919	FALSE	NOT Req	*-----EFTPOS----		22/07/2016 15:03			FALSE	

CSV Version